

To,

The Director

NAAC

Bangalore

Subject: - One Day National Conference to be organised by the IQAC

R/Sir,

Respectfully, I wish to draw your kind attention for information and permission that IQAC of our college proposes to organise one day National Conference in the college on the topic "**Enhancement of Quality in Higher Education : The Role of IQAC**" which is of utmost importance and in general interest of the teaching community in the country.

The complete details of the topic, its relevance and the estimated expenditure to be incurred in organising the event are attached herewith for your kind information and perusal.

You are, therefore, requested to accord official sanction and permission to hold/organise the said event and oblige.

Looking forward to your favourable response,

Yours Sincerely,

Principal

Principal  
Kanya Mahavidyalaya  
Kharkhoda, Sonipat

## Proposal for organising and holding one day National Conference

### About The College

Kanya Mahavidyalaya, Kharkhoda was established in 1993 with great vision of girls' education especially to cater the need of education of rural girls. Earlier Kharkhoda block was deprived of any institution which can provide higher education to the girls of this region and nearby villages. So, with the missionary zeal and enthusiastic objective many great souls established this institution where the purpose of education is to equip the students with the most excellent technological proficiency, to empower them with the skills in order to realise their potential, to cater the right environment in order to make them good human beings and responsible citizens. Kanya Mahavidyalaya Kharkhoda is continuously moving on the path of development, touching new heights of success because of hard work of all teaching and non teaching staff and cooperation of our wonderful students.

### **Theme: Enhancement of Quality in Higher Education: The Role of IQAC**

**Objectives:** This conference is planned to ensure the attainment of following objectives:

- To provide qualitative and fruitful teaching.
- To enhance qualitative higher education.
- To collaborate with other stakeholders of higher education for quality evaluation promotion and sustenance.

- To stimulate the academic environment for promotion of quality in teaching-learning and research in higher education.
- To initiate, plan and supervise various activities through IQAC to increase the quality of education.
- To determine the exact role of IQAC in maintaining overall quality standards in institutions.
- To examine the functioning of IQAC as an administrative quality monitoring body.
- To analyse and workout various opinions of co-ordinators and non-members of IQAC regarding the role of IQAC in development of an institution.
- To find solutions to issues/problems if any are discovered in the working of IQAC.

### **Discussion Themes**

The topics of the Conference would include but not restricted to:

- AQAR writing and submission in the light of New NAAC guidelines.
- Innovative practices in Higher Education Institution.
- NAAC: Connect, Collaborate and Innovate
- Innovations in qualitative higher education
- IQAC: Its role in promoting institution
- Co-ordination among stakeholders: A step of Development in Institution
- Maintaining Quality Standards in teaching learning process through IQAC

**Expected outcome:**

Conference will capable the participants:

- To understand the crucial role of IQAC.
- IQAC tries to include everyone in its activities.
- How to increase quality higher education.
- IQAC needs more autonomy for better performance.

**Participants (nature / categories): Academicians' and Stake holders**

**Estimated Expenditure :**

1. Printing (Abstracts, Certificates etc.)	Rs 10000/-
2. Local Hospitality	Rs.55000/-
3. TA/DA to Resource Persons/Speakers	Rs 30000/-
4. Local Conveyance and Stationery etc	Rs.5000/-
5. Miscellaneous expenses	Rs 5000/-

**Grand Total Rs. 105000/-**

**(One Lakh Five Hundred Only)**

**Tentative Date for Organising the Event:- 5<sup>th</sup> October 2019**

**Designation of official empowered :- Principal  
to receive financial grant**

Principal   
Dr. (Mrs.) Suresh Boora

Principal  
Kanya Mahavidyalaya  
Kharkhoda, Sonipat



## PROFORMA OF APPLICATION

1. Name of the Institution: **Kanya Mahavidyalaya, Kharkhoda**

2. Whether the Institution has got earlier seminar Grant sanctioned by NAAC within the period of present accreditation cycle.

No

3. In case of Colleges, name of the University to which the college is affiliated: **Maharshi Dayanand University, Rohtak**

4. Details of Recognition by UGC: (if recognized) Sec. 2(f), 12(B)

5. NAAC Accreditation Status:

Cycles	Validity Period	Grade	CGPA/Percentage
Cycle - 1			
Cycle - 2	April 2020	A	3.10
Cycle - 3			
Cycle - 4			
Cycle - 5			

6. Type of the Institution:

Govt.		Grant-in aid	√	Private		Self-financing	
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7. Location of the college

Rural		Semi urban		Urban	√
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8. Name of the Activity

Seminar		Conference	√	Workshop	
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9. Theme of the Seminar/Conference/workshop:

**Enhancement of Quality in Higher Education: The Role of IQAC**

10. Proposed dates: **5<sup>th</sup> October, 2019**

11. Venue Conference: Seminar Hall, Kanya Mahavidyalaya, Kharkhoda

12. Name and Communication details of the Organizing Institution

Name of the Head of the Institution: Dr. (Mrs) Suresh Boora

Institution's Name: Kanya Mahavidyalaya, Kharkhoda

Address: Old Rohtak Road, Near Bus Stand, Kharkhoda, Distt Sonipat(Haryana)

Email: kmkharkhoda@gmail.com

PIN code: 

1	3	1	4	0	2
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Website: kmkharkhoda.com

Mobile No. 7082002801

Phone No. (O) STD Code: 0130 No. 2584110

Fax No. STD Code 0130 No. 2584110

Name of the Convener of the IQAC: Dr Parmila

Designation: Assistance Professor of Commerce

Ph. No. Officer: 0130-2584110 Residence: \_\_\_\_\_

Mobile: 9466663970

E-mail id: drparmila80@gmail.com

13. Nature (Geographical area covered) of the seminar

State  National

14. Number of participants expected to attend From

From same District

From same State:

From other States:

15. Broad details of the total estimated expenditure: (In Rupees)

**Estimated Expenditure :**

- a. Pre-conference and venue Arrangements: Rs...10,000/
- b. Resource Persons-TA, Honorarium, etc.: Rs...25,000/
- c. Lunch, tea and hospitality: Rs...50,000/
- d. Printing (Certificates, Invitation & Flex etc.): Rs...10,000/
- e. Miscellaneous: Rs... 5,000/
- f.

**Grand Total Rs. 100000/-**

**(One Lakh Only)**



16. Financial assistance (in Rs.) required from NAAC for this activity.

Specific items of expenditure Amount (Rs.)

- Pre-conference and venue Arrangements: Rs...10,000/
- Resource Persons-TA, Honorarium, etc.: Rs...25,000/
- Lunch, tea and hospitality: Rs...50,000/
- Printing (Certificates, Invitation & Flex etc.): Rs...10,000/
- Miscellaneous: Rs... 5,000/

**Grand Total:** Rs...1,00,000/

## CERTIFICATE

**This is to certify that**

- a). Institution has no objection if the Conference on **Enhancement of Quality in Higher Education: The Role of IQAC** is organized in the institution premises on 5<sup>th</sup> October, 2019.
- b). Space and other infrastructural facilities would be extended for organizing the aforesaid Conference.
- c). The funds shall be utilized for the purpose for which they are sanctioned.



**Signature of the Head of the  
Institution**

Principal  
Kanya Mahavidyalaya  
Kharkhoda, Sonipat

**Name with address**

**Dr (Mrs) Suresh Boora**

**Principal**

**Kanya Mahavidyalaya**

**Kharkhoda**

**Date**

**Official seal**

**Bank Details**

1. Beneficiary Name: Principal , Kanya Mahavidyalaya Kharkhoda
2. Name of the Bank: HDFC Bank Ltd.
3. Name of the Branch: Kharkhoda
4. Account Type: Current
5. Account No: 50200031033429
6. RTGS/IFS Code: HDFC0002939
7. MICR Code: copy of the cancelled cheque) 110240316

To,  
The Director  
NAAC  
P.O. Box NO. 1075, Nagarbhavi  
Bangaluru-560072, India

Subject: Permission Regarding Rescheduling of National Conference.  
R/Sir,

Our sincere gratitude to sanction us the financial assistance to our college for organising National Conference vide your letter No. NAAC/Seminar/SS\_DIR/2019 dated 25<sup>th</sup> July 2019 on the topic **“Enhancement of Quality in Higher Education: The Role of IQAC”** on **5th October 2019**. Due to some unavoidable reasons it will not be possible to organise the event on the proposed date. Kindly permit us to conduct the conference on 9<sup>th</sup> Nov. 2019.

Looking forward to your favourable response,

Yours Sincerely,

  
Principal  
Kanya Mahavidyalaya  
Kharkhoda, Sonipat

Principal