

Kanya Mahavidyalaya, Kharkhoda (Sonepat)

Lesson Plan Session 2020-21

Name of the Associate Professor: Ms.Poonam
Class and Section: B Com II
Subject: Commerce
Paper: Fundamentals of Insurance
Year/Semester: 3rd Semester

06 October 2020 to 05 November 2020

Month/Week	Topic	Methods/Activities Undertaken
October (Week-2)	Insurance- History and Development; Meaning; Importance; Nature	Introduction of syllabus, Discussion, Tests for Revision
October (Week-3)	Main principles of Insurance	Discussion, Tests for Revision
October (Week-4)	Insurable interest, Indemnity	Discussion Method , Assignment work
November (Week-1)	Subrogation, Warranty	Detailed Discussion, online material, PPTs

06 Nov. 2020 to 05 Dec. 2020

Month/Week	Topic	Methods/Activities Undertaken
November (Week-2)	Life Insurance: - Main Elements, Importance	Discussion, Tests for Revision
November (Week-3)	Important life Insurance Policies,	Detailed Discussion, Solving Numerical Questions, Taking queries
November (Week-4)	Annuities & Premium	Discussion Method , Solving Numerical Questions, Assignment work
December (Week-1)	Determination under life Insurance.	Discussion, Solving Numerical Questions, Tests for Revision

06 Dec. 2020 to 05 Jan. 2021

Month/Week	Topic	Methods/Activities Undertaken
December (Week-2)	General Insurance.	Discussion, PPTs
December (Week-3)	Marine Insurance.	Detailed Discussion, online material, PPTs

December (Week-4)	Marine Insurance Policies.	Detailed Discussion, Taking queries
January (Week-1)	Agriculture Insurance & its Main problems.	Discussion Method , Assignment work

06 Jan. 2021 to 05 Feb. 2021

Month/Week	Topic	Methods/Activities Undertaken
January (Week-2)	Important life Insurance Policies.	Discussion Method Assignment work
January (Week-3)	Motor Insurance	Detailed Discussion, online material, PPTs
January (Week-4)	Types of Motor insurance Policies	Detailed Discussion,
February (Week-1)	Provisions of Motor Insurance	Solving individual problems of students

06 Feb. 2021 to 18 Feb. 2021

Month/Week	Topic	Methods/Activities Undertaken
February (Week-2)	Fire Insurance.	Discussion Method , Unit Tests & Performance Evaluation
February (Week-3)	Premium Determination Aviation Insurance	Tests of full syllabus, Performance Evaluation and Instructions for Improvement

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Lesson Plan Session 2020-21

Name of the Assistant/Associate Professor: Dr Parmila
Class and Section: B Com II
Subject: Commerce
Paper: Business Statistics
Year/Semester: III Semester

06 October 2020 to 05 November 2020

Month/Week	Topic
October (Week-2)	Introduction of Statistics: Origin, Development, Definition, Scope, Uses and Limitations
October (Week-3)	Statistical Data: Types of Measurement Scales- Normal, Ordinal, Interval and Ratio Level Measurement
October (Week-4)	Collection, Classification and Tabulation of Primary and Secondary Data
November (Week-1)	Presentation of Data: Diagrammatic and Graphical Presentation of Data-Bar, Squares, Rectangular and Circular Diagrams; Histogram, Frequency Polygon, Ogives, Stem and Leaf Displays Box Plots

06 November 2020 to 05 December 2020

Month/Week	Topic
November (Week-2)	Central Tendency and Partition Values; Concept and Measures of Central Tendency
November (Week-3)	Quartiles, Deciles, Percentiles
November (Week-4)	Revision & Taking up Problems, Test
December (Week-1)	Dispersion: Concept and Its Absolute as Well as Relative Measures

06 December 2020 to 05 January 2021

Month/Week	Topic
December (Week-2)	Moments: Moments about Any Point and About Mean and The Relationship Between Them Sheppard's Corrections for Moments
December (Week-3)	Skewness : Measures and Co- Efficient of Skewness
December (Week-4)	Concept of Kurtosis and Its Measures
January (Week-1)	Revision & Taking up Problems, Test

06 January 2021 to 05 February 2021

Month/Week	Analysis of Bivariate Data: Correlation-Concept, Scatter Diagram, Karl Pearson's Co-Efficient of Correlation and Its Properties
January (Week-2)	Spearman's Rank Correlation, Concurrent Deviation Method of Correlation
January (Week-3)	Revision & Taking up Problems, Test
January (Week-4)	Regression: Meaning and Definition, Difference between Correlation and Regression, Principle of Least Squares and Fitting of a Line of Best Fit to the Given Data, Regression Lines
February (Week-1)	Revision & Taking up Problems, Test

06 February 2021 to 25 February 2021

Month/Week	Topic
February (Week-2)	Properties of Regression Co-Efficient and Regression Lines, Standard Error of Estimate, Co-Efficient of Determination
February (Week-3)	Test of Full Syllabus & Performance Evaluation
February (Week-4)	Instructions for Improvement

Kanya Mahavidyalaya, Kharkhoda (Sonepat)

Lesson Plan Session 2020-21

Name of the Assistant/Associate Professor: Dr. Namita
Class and Section: B.Com II
Subject: Commerce
Paper: Corporate Accounting
Year/Semester: III

06 Oct. 2020 to 05 Nov. 2020

Month/Week	Topic	Activities/Methods Undertaken
October (Week-2)	Share Capital: Meaning, types, Accounting Treatment of issue, forfeiture and reissue of Share	Discussion, Solving Numerical Questions, Tests for Revision, Assignment Work
October (Week-3)	Buyback of equity shares & Sweat shares	Discussion, Solving Numerical Questions Tests for Revision
October (Week-4)	Redemption of preference share	Discussion, Solving Numerical Questions, Tests for Revision, Assignment Work
November (Week-1)	Issue of Bonus Shares.	Discussion, Solving Numerical Questions Tests for Revision

06 Nov. 2020 to 05 Dec. 2020

Month/Week	Topic	Activities/Methods Undertaken
November (Week-2)	Debenture: Meaning, Types. Issue of Debentures	Discussion Method , Solving Numerical Questions, Tests for Revision,
November (Week-3)	Discount on Issue of Debentures	Discussion Method, Solving Numerical Questions Assignment Work

November (Week-4)	Redemption of Debentures: Methods	Discussion, Solving Numerical Questions Tests for Revision
December (Week-1)	Methods of Redemption of Debentures	Discussion, Solving Numerical Questions, Tests for Revision, Assignment Work

06 Dec. 2020 to 05 Jan. 2021

Month/Week	Topic	Activities/Methods Undertaken
December (Week-2)	Valuation of Goodwill: Meaning, objectives, determinates	Discussion, Solving Numerical Questions, Tests for Revision, Assignment Work
December (Week-3)	Methods of Valuation of Goodwill	Discussion, Solving Numerical Questions Tests for Revision
December (Week-4)	Valuation of Shares: Meaning, objectives, Methods	Discussion, Solving Numerical Questions, Tests for Revision, Assignment Work
January (Week-1)	Methods of Valuation of Shares, Assignment Work	Discussion, Solving Numerical Questions Tests for Revision

06 Jan. 2021 to 05 Feb. 2021

Month/Week	Topic	Activities/Methods Undertaken
January (Week-2)	Profit or loss before and after incorporation. Its Meaning and calculation of Ratio and Questions	Discussion, Solving Numerical Questions Tests for Revision
January (Week-3)	Profit or loss before and after incorporation	Discussion, Solving Numerical Questions, Tests for Revision, Assignment Work
January (Week-4)	Final accounts of companies: Profit and Loss Account	Discussion, Showing online Formats of Companies' P & L Account, Assignment Work

February (Week-1)	Final accounts of companies: Profit and Loss Account,	Discussion, Showing online Formats of Companies' P & L Account, Revision Tests
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06 Feb. 2021 to 25 Feb. 2021

Month/Week	Topic	Activities/Methods Undertaken
February (Week-2)	Final accounts of companies: Balance Sheet	Discussion, Showing online Formats of Companies' Balance Sheet, Assignment Work
February (Week-3)	Final accounts of companies: Balance Sheet	Discussion, Showing online Formats of Companies' Balance Sheet, Revision Tests
February (Week-4)	Taking queries from full syllabus	Full Syllabus Tests, Performance Evaluation and Instructions for Improvement

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Lesson Plan Session 2020-21

Name of the Assistant/Associate Professor: Dr Parmila
Class and Section: B Com II
Subject: Commerce
Paper: Business Statistics
Year/Semester: IV Semester

16 March 2021 to 15 April 2021

Month/Week	Topic
March(Week-3)	Index Numbers:- Meaning, Types and Uses; Methods of Constructing Price and Quantity Indices (Simple and Aggregate)
March(Week-4)	Tests of Adequacy
April (Week-1)	Chain-Base Index Numbers, Base Shifting, Splicing and Deflating; Problems in Constructing Index Numbers; Consumer Price Index
April (Week-2)	Revision, Taking up Problems & Assignment

16 April 2021 to 15 May 2021

Month/Week	Topic
April (Week-3)	Analysis of Time Series: Causes of Variations in Time Series Data; Components of Time Series
April (Week-4)	Decomposition- Additive and Multiplicative Models; Determination of Trend
May(Week-1)	Moving Averages Method and Method of Least Squares (Including Linear Second Degree, Parabolic and Exponential Trend); Computation of Seasonal Indices by Simple Averages,

	Ratio to Trend
May (Week-2)	Revision, Taking up Problems, Test

16 May 2021 to 15 June 2021

Month/Week	Topic
May (Week-3)	Computation of Seasonal Indices by Ratio to Moving Average and Link Relative Methods
May (Week-4)	Theory of Probability: - Probability as a Concept; Approaches to Defining Probability, Addition and Multiplication Laws of Probability
June (Week-1)	Conditional Probability, Baye's Theorem
June (Week-2)	Revision, Taking up Problems, Test & Assignment

16 June 2021 to 06 July 2021

Month/Week	Topic
June (Week-3)	Probability Distribution : Probability Distribution as a Concept; Binomial, Poisson Distribution
June (Week-4)	Normal Distribution- Their Properties and Parameters
July (Week-1)	Test of Full Syllabus & Performance Evaluation Instructions for Improvement

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Lesson Plan Session 2020-21

Name of the Assistant/Associate Professor: Dr Namita
Class and Section: B Com II
Subject: Commerce
Paper: Corporate Accounting
Year/Semester: IV Semester

16 March 2021 to 15 April 2021

Month/Week	Topic	Activities/Methods Undertaken
March(Week-3)	Internal Reconstruction- Theory & Practical Questions.	Discussion, Solving Numerical Questions, Tests for Revision, Assignment Work
March(Week-4)	Internal Reconstruction- Theory & Practical Questions.	Discussion, Solving Numerical Questions Tests for Revision
April (Week-1)	External Reconstruction in the nature of merger and purchase: Types- Theory and Practical Questions.	Discussion, Solving Numerical Questions, Tests for Revision, Assignment Work
April (Week-2)	External Reconstruction in the nature of merger and purchase: Types- Theory and Practical Questions, Revision Test	Discussion, Solving Numerical Questions Tests for Revision

16 April 2021 to 15 May 2021

Month/Week	Topic	Activities/Methods Undertaken
April (Week-3)	Liquidation of a company ; Theory and Practical Questions.	Discussion Method , Solving Numerical Questions, Tests for Revision
April (Week-4)	Liquidation of a company ; Theory and Practical Questions.	Discussion, Solving Numerical Questions

		Tests for Revision
May(Week-1)	Financial reporting for financial institutions- Types of Institutions and their reporting	Discussion, Solving Numerical Questions, Tests for Revision, Assignment Work
May (Week-2)	Financial reporting for financial institutions- Types of Institutions and their reporting, Assignment Work	Discussion, Solving Numerical Questions Tests for Revision

16 May 2021 to 15 June. 2021

Month/Week	Topic	Activities/Methods Undertaken
May (Week-3)	Final Accounts of Banking Companies- Schedules of Profit and Loss Account	Discussion, Showing online Formats of Banking Companies and making P & L Account from formats
May (Week-4)	Final Accounts of Banking Companies- Schedules of Profit and Loss Account	Discussion, Assignment Work
June (Week-1)	Final Accounts of Banking Companies-Schedules of Balance Sheet	Discussion, Showing online Formats of Banking Companies and making Balance Sheet from the formats, Assignment Work
June (Week-2)	Final Accounts of Banking Companies-Schedules of Balance Sheet, Revision test	Discussion, Assignment Work

16 June 2021 to 06 July 2021

Month/Week	Topic	Activities/Methods Undertaken
June (Week-3)	Accounts of Holding Companies.- Subsidiary Companies	Discussion Method , Solving Numerical Questions, Tests for Revision
June (Week-4)	Calculation of Minority Interest and Goodwill	Discussion Method , Solving Numerical Questions, Tests for Revision
July (Week-1)	Consolidated Balance Sheet -	Theory and Practical Questions , Revision Test and Full Syllabus Test