

Name of Assistant Professor: Dr. Namita

Class ----B.Com 2<sup>nd</sup> Semester

Subject: Business Environment

### Lesson Plan: 18Weeks (from January 2018 to April 2018)

Week 1, Day 1, January 6	Characteristics of business and micro and macro environment
Week 2, January 8 to January 14	
Week 2, Day 1, January 8	Relation between business and environment ;current Indian business
Week 2, Day 2, January 9	Introduction and objectives of environmental analysis
Week 2, Day 3, January 10	Process and limitation of environmental analysis
Week 2, Day 4, January 11	SWOT and Responsibility for environmental analysis
Week 2, Day 5, January 12	Need of the study of business environment
Week 2, Day 6, January 13	Assignment and test
Week 3, January 15 to January 21	
Week 3, Day 1, January 15	Meaning and components of SWOT analysis , process of SWOT
Week 3, Day 2, January 16	Uses of SWOT analysis and ETOP analysis
Week 3, Day 3, January 17	SWOT analysis of dairy, telecommunication and food processing in India
Week 3, Day 4, January 18	Meaning and pre-independence estimates of national income
Week 3, Day 5, January 19	Estimates of national income after independence
Week 3, Day 6, January 20	Importance of measuring national income
Week 4, January 22 to January 28	
Week 4, Day 1, January 22 Holiday	
Week 4, Day 2, January 23	Difficulties in measuring national Income
Week 4, Day 3, January 24	
Week 4, Day 4, January 25	Annual growth rate, comparison and composition of national and per capita income
Week 4, Day 5, January 26 Holiday	
Week 4, Day 6, January 27	Main features of national income of India
Week 5, January 29 to February 4	
Week 5, Day 1, January 29	Causes of low national income and suggestions to raise national income
Week 5, Day 2, January 30	Assignment and test
Week 5, Day 3, January 31 Holiday	
Week 5, Day 4, February 1	Meaning and importance of capital formation , Gross capital formation
Week 5, Day 5, February 2	Sources of domestic savings and factors affecting saving and investment
Week 5, Day 6, February 3	Causes of low rate of capital formation and suggestions to increase it
Week 6, February 5 to February 11	
Week 6, Day 1, February 5	Industrial development during the period of planning (1 <sup>st</sup> to 8 <sup>th</sup> five

Week 6, Day 2, February 6	Industrial development during the period of planning (9 <sup>th</sup> to 12 <sup>th</sup> five
Week 6, Day 3, February 7	Achievements and weakness of Industrial development
Week 6, Day 4, February 8	Suggestions to solve the problems of Industrial development
Week 6, Day 5, February 9	Meaning, definitions and features of balance of payments
Week 6, Day 6, February 10 Holiday	
Week 7, February 12 to February 18	
Week 7, Day 1, February 12	Meaning of Balance of trade and difference between BOP and BOT
Week 7, Day 2, February 13 Holiday	

Week 7, Day 3, February 14	Forms, disequilibrium and trends in balance of payments
Week 7, Day 4, February 15	Causes of unfavorable balance of payments and suggestions to corr
Week 7, Day 5, February 16	Meaning and characteristics of unemployment
Week 7, Day 6, February 17	Trends of unemployment in India
Week 8 February 19 to February 25	
Week 8, Day 1, February 19	Effects of unemployment and causes of unemployment
Week 8, Day 2, February 20	Steps taken by Indian government to solve the problem of unemplo
Week 8, Day 3, February 21	Suggestion in unemployment
Week 8, Day 4, February 22	Employment in five year plans
Week 8, Day 5, February 23	Unit test
Week 8, Day 6, February 24	Meaning and characteristics regional imbalances ,Pattern of region
Week 9, February 26 to March 4	
Week 9, Day 1, February 26	Causes of regional inequality in india
Week 9, Day 2, February 27	Measures and suggestion for regional inequality
Week 9, Day 3, February 28 Holiday	
Week 9, Day 4, March 1 Holiday	
Week 9, Day 5, March 2 Holiday	
Week 9, Day 6, March 3 Holiday	
Week 10, March 5 to March 11	
Week 10, Day 1, March 5	Introduction to inflation and classification of inflation
Week 10, Day 2, March 6	Trends in inflation
Week 10, Day 3, March 7	Effects and causes of inflation
Week 10, Day 4, March 8	Price policy of the government
Week 10, Day 5, March 9	Evaluation of price policy and suggestion, difficulties
Week 10, Day 6, March 10	Introduction to parallel economy
Week 11, March 12 to March 18	
Week 11, Day 1, March 12	Black money- causes
Week 11, Day 2, March 13	Estimates and effects of black money in India
Week 11, Day 3, March 14	Measures taken to check money
Week 11, Day 4, March 15	Suggestions in black money
Week 11, Day 5, March 16	Industrial sickness: introduction
Week 11, Day 6, March 17	Causes of industrial sickness
Week 12, March 19 to March 25	
Week 12, Day 1, March 19	Magnitude of industrial sickness
Week 12, Day 2, March 20	Effects of industrial sickness
Week 12, Day 3, March 21	Remedial measures for industrial sickness

Week 12, Day 4, March 22	Suggestions for removal of industrial sickness
Week 12, Day 5, March 23	
Week 12, Day 6, March 24	SICA & BIFR
Week 13, March 26 to April 1	
Week 13, Day 1, March 26	Unit test
Week 13, Day 2, March 27	Meaning of monetary policy and objectives
Week 13, Day 3, March 28	Techniques of monetary policy
Week 13, Day 4, March 29 Holiday	
Week 13, Day 5, March 30	Features of monetary policy of RBI
Week 13, Day 6, March 31	Limitations and suggestion
Week 14, April 2 to April 8	

Week 14, Day 1, April 2	New monetary policy
Week 14, Day 2, April 3	Fiscal policy introduction
Week 14, Day 3, April 4	Scope of fiscal policy
Week 14, Day 4, April 5	Evaluation of fiscal policy
Week 14, Day 5, April 6	Suggestion for reforms in fiscal policy of India
Week 14, Day 6, April 7	Measures taken by government to reduce fiscal deficit
<b>Week 15, April 9 to April 15</b>	
Week 15, Day 1, April 9	Industrial policy- introduction
Week 15, Day 2, April 10	Industrial policies in India
Week 15, Day 3, April 11	Evaluation of industrial policy
Week 15, Day 4, April 12	Suggestion for industrial policy
Week 15, Day 5, April 13	Holiday
Week 15, Day 6, April 14	Holiday
<b>Week 16, April 16 to April 22</b>	
Week 16, Day 1, April 16	National manufacturing policy and Make in India
Week 16, Day 2, April 17	Industrial licensing policy
Week 16, Day 3, April 18	Holiday
Week 16, Day 4, April 19	Privatization – introduction, Measures, causes and objectives of pri
Week 16, Day 5, April 20	Advantage and disadvantages of privatization in India
Week 16, Day 6, April 21	Assignment and test
<b>Week 17 April 23 to April 29</b>	
Week 17, Day 1, April 23	Revision of Syllabus
Week 17, Day 2, April 24	Revision of Syllabus
Week 17, Day 3, April 25	Revision of Syllabus
Week 17, Day 4, April 26	Revision of Syllabus
Week 17, Day 5, April 27	Revision of Syllabus
Week 17, Day 6, April 28	Revision of Syllabus
<b>Week 18 April 30 to May 6</b>	
Week 18, Day 1, April 30	Holiday

## Lesson Plan

**Name of the Teacher: Dr. Namita**

**Class: B.Com -VIth semester**

**Name of Subject: Financial Management**

Jan 6, Saturday	objectives of financial management
<b>Jan 8, 2018 to Jan 13, 2018 (Week 2)</b>	
Jan 8, Monday	Importance of financial management
Jan 9, Tuesday	Financial management and financial accounting
Jan 10, Wednesday	Financial planning
Jan 11, Thursday	Introduction , Need and factors affecting Working Capital
Jan 12, Friday	Adequate working Capital
Jan 13, Saturday	Management of working Capital
<b>Jan 15, 2018 to Jan 20, 2018 (Week 3)</b>	
Jan 15, Monday	Analysis of Working Capital
Jan 16, Tuesday	Operating cycle method of computing working capital

Jan 17, Wednesday	Forecasting of current assets and current liabilities method
Jan 18, Thursday	Practice of questions
Jan 19, Friday	Meaning and motives of holding cash
Jan 20, Saturday	Objectives of cash management and factors determining level of cash
<b>Jan 22, 2018 to Jan 27, 2018 (Week 4)</b>	
Jan 22, Monday	<i>Holiday (Basant Panchami)</i>
Jan 23, Tuesday	Cash Budget
Jan 24, Wednesday	<i>Holiday (Sir Chhotu Ram Jayanti)</i>
Jan 25, Thursday	Adjusted profit and loss method
Jan 26, Friday	<i>Holiday (Republic Day)</i>
Jan 27, Saturday	Balance Sheet Method
<b>Jan 29, 2018 to Feb 3, 2018 (Week 5)</b>	
Jan 29, Monday	Cash Flow Statement and Cash flow ratios
Jan 30, Tuesday	Cash Management Model
Jan 31, Wednesday	Miller-Orr Model
Feb 1, Thursday	Managing the cash flows
Feb 2, Friday	Marketable securities
Feb 3, Saturday	Revision/Assignment/Presentation
<b>Feb 5, 2018 to Feb 10, 2018 (Week 6)</b>	
Feb 5, Monday	Management of receivable

Feb 6, Tuesday	Aspects of receivable management
Feb 7, Wednesday	Practice of Questions
Feb 8, Thursday	Cost of Capital: meaning, factor, problems
Feb 9, Friday	Cost of Debt
Feb 10, Saturday	<i>Holiday (Maharshi Dayanand Saraswati Jayanti)</i>
<b>Feb 12, 2018 to Feb 17, 2018 (Week 7)</b>	
Feb 12, Monday	Cost of Preference Share Capital
Feb 13, Tuesday	<i>Holiday (Maha Shivratri)</i>
Feb 14, Wednesday	Cost of Equity Share Capital
Feb 15, Thursday	Cost of Equity Share Capital
Feb 16, Friday	Cost of retained earnings
Feb 17, Saturday	Weightage average cost of capital
<b>Feb 19, 2018 to Feb 24, 2018 (Week 8)</b>	
Feb 19, Monday	Practice of Questions
Feb 20, Tuesday	Capitalization: Introduction
Feb 21, Wednesday	Theories of capitalization
Feb 22, Thursday	Over capitalization
Feb 23, Friday	Under capitalization
Feb 24, Saturday	Test/Assignment/Presentation
<b>Feb 26, 2018 to Mar 3, 2018 (Week 9)</b>	
Feb 26, Monday	Comparison between Over capitalization and Under Capitalisation
Feb 27, Tuesday	Watered Capital
Feb 28, Wednesday	<i>Holiday</i>
Mar 1, Thursday	
Mar 2, Friday	
Mar 3, Saturday	

<b>Mar 5, 2018 to Mar 10, 2018 (Week 10)</b>	
Mar 5, Monday	Introduction to Leverage
Mar 6, Tuesday	Meaning of leverage, Operating Leverage
Mar 7, Wednesday	Financial Leverage
Mar 8, Thursday	EBIT-EPS Analysis
Mar 9, Friday	EBIT-EPS Analysis
Mar 10, Saturday	Assignment/Presentation/Test
<b>Mar 12, 2018 to Mar 17, 2018 (Week 11)</b>	
Mar 12, Monday	EBIT-EPS Analysis
Mar 13, Tuesday	Indifference Point
Mar 14, Wednesday	Combined Leverage
Mar 15, Thursday	Practice of Questions
Mar 16, Friday	Practice of Questions
Mar 17, Saturday	Assignment/Presentation/Test
<b>Mar 19, 2018 to Mar 24, 2018 (Week 12)</b>	
Mar 19, Monday	Meaning and importance of Capital Structure
Mar 20, Tuesday	Optimal Capital Structure
Mar 21, Wednesday	Factors affecting Capital Structure Decision
Mar 22, Thursday	Net income approach of Capital Structure

Mar 23, Friday	<i>Holiday (Shaheedi Diwas)</i>
Mar 24, Saturday	Net income approach of Capital Structure-Practical Portion
<b>Mar 26, 2018 to Mar 31, 2018 (Week 13)</b>	
Mar 26, Monday	Net Operating Income approach of Capital Structure
Mar 27, Tuesday	Net Operating Income approach of Capital Structure
Mar 28, Wednesday	Traditional Approach of Capital Structure Decision
Mar 29, Thursday	<i>Holiday (Mahavir Jayanti)</i>
Mar 30, Friday	Modigliani-Miller approach
Mar 31, Saturday	Modigliani-Miller approach
<b>Apr 2, 2018 to Apr 7, 2018 (Week 14)</b>	
Apr 2, Monday	Practical problems of Capital Structure
Apr 3, Tuesday	Dividend Policy: Introduction
Apr 4, Wednesday	Types of Dividend Policy
Apr 5, Thursday	Stability of dividend
Apr 6, Friday	Factors affecting dividend policy decision
Apr 7, Saturday	Walter Model of Dividend
<b>Apr 9, 2018 to Apr 14, 2018 (Week 15)</b>	
Apr 9, Monday	Walter Model of Dividend
Apr 10, Tuesday	Gordon Model of Dividend
Apr 11, Wednesday	Gordon Model of Dividend-Practical
Apr 12, Thursday	Modigliani-Miller model of Dividend
Apr 13, Friday	<i>Holiday (Vaisakhi)</i>
Apr 14, Saturday	<b>Holiday (Dr. B. R. Ambedkar's Jayanti)</b>
<b>Apr 16, 2018 to Apr 21, 2018 (Week 16)</b>	
Apr 16, Monday	Modigliani-Miller model of Dividend
Apr 17, Tuesday	Practical Questions of Dividend policy decision
Apr 18, Wednesday	<i>Holiday (Lord Parshu Ram Jayanti)</i>

Apr 19, Thursday	Practical Questions of Dividend policy decision
Apr 20, Friday	Doubt class
Apr 21, Saturday	Assignment and test
<b>Apr 23, 2018 to Apr 28, 2018 (Week 17)</b>	
Apr 23, Monday	Revision of Syllabus
Apr 24, Tuesday	Revision of Syllabus
Apr 25, Wednesday	Revision of Syllabus
Apr 26, Thursday	Revision of Syllabus
Apr 27, Friday	Revision of Syllabus
Apr 28, Saturday	Revision of Syllabus
<b>Apr 30, 2018 to May 5, 2018 (Week 18)</b>	
Apr 30, Monday	Holiday

### Lesson Plan: 18Weeks (from January 2018 to April 2018)

**Name of Assistant Professor: Dr. Namita**

**Class and Semester- B.com 4<sup>th</sup> semester**

**Subject: Corporate Accounting**

Week 1, Day 1,	Methods of purchase consideration
Week 2, January 8 to January 14	
Week 2, Day 1,	Accounting treatment in the books of Transfree : The Purchase Method
Week 2, Day 2,	Numerical Problems
Week 2, Day 3,	Numerical Problems
Week 2, Day 4,	Numerical Problems
Week 2, Day 5,	Doubt Class
Week 2, Day 6,	Numerical Problems : Effect of Market value on Purchase Consideration
Week 3, January 15 to January 21	
Week 3, Day 1,	Numerical Problems
Week 3, Day 2,	Doubt Class
Week 3, Day 3,	Numerical Problems : Fraction Shares
Week 3, Day 4,	Numerical Problems
Week 3, Day 5,	Numerical Problems
Week 3, Day 6,	Doubt Class
Week 4, January 22 to January 28	
Week 4, Day 1,	Holiday (Basant Panchami)
Week 4, Day 2,	Introduction & Ways of Internal Reconstruction
Week 4, Day 3,	<b>Holiday (Sir Chhotu Ram Jayanti)</b>
Week 4, Day 4,	Numerical Problems
Week 4, Day 5,	<b>Holiday (Republic Day)</b>
Week 4, Day 6,	Doubt Class
Week 5, January 29 to February 4	
Week 5, Day 1,	Introduction
Week 5, Day 2,	Liquidator's Final Statement of Accounts

Week 5, Day 3,	Order Of Payment
Week 5, Day 4,	Numerical Problems
Week 5, Day 5,	Doubt Class
Week 5, Day 6,	Numerical Problems: Liquidator's Remuneration on amount distributed
Week 6, February 5to February 11	
Week 6, Day 1,	Numerical Problems : Distribution of Surplus

Week 6, Day 2,	Numerical Problems : Calls in Arrear
Week 6, Day 3,	Numerical Problems
Week 6, Day 4,	Numerical Problems : Removing of Disparity among different types of
Week 6, Day 5,	Numerical Problems : Receiver of Debenture holders
Week 6, Day 6,	Holiday (Maharshi Dayanand Saraswati Jayanti)
Week 7, February 12 to February 18	
Week 7, Day 1,	Numerical Problems : List of Contributories
Week 7, Day 2,	Holiday (Maha Shivratri)
Week 7, Day 3,	Numerical Problems : Statement of Affairs
Week 7, Day 4,	Numerical Problems
Week 7, Day 5,	Doubt Class
Week 7, Day 6,	Assignment and test
Week 8 February 19 to February25	
Week 8, Day 1,	Introduction
Week 8, Day 2,	Final Account of Banking Companies : Performa Of P & L A/C
Week 8, Day 3,	Explanation of Schedules given in P&L A/C
Week 8, Day 4,	Numerical Problems : Rebate on Bill Discounted
Week 8, Day 5,	Numerical Problems
Week 8, Day 6,	Doubt Class
Week 9, February26 to March4	
Week 9, Day 1,	Numerical Problems : Non Performing Assets
Week 9, Day 2,	Numerical Problems
Week 9, Day 3,	
Week 9, Day 4,	
Week 9, Day 5,	
Week 9, Day 6,	
Week 10, March 5 to March11	
Week 10, Day 1,	Test
Week 10, Day 2,	Final Account of Banking Companies : Performa Of Balance Sheet
Week 10, Day 3,	Explanation of Schedules given in Balance Sheet
Week 10, Day 4,	Numerical Problems
Week 10, Day 5,	Numerical Problems
Week 10, Day 6,	Doubt Class
Week 11, March 12 to March 18	
Week 11, Day 1,	Introduction
Week 11, Day 2,	Consolidated Balance sheet
Week 11, Day 3,	Numerical Problems : Cost of control & Capital Reserve
Week 11, Day 4,	Numerical Problems : Minority Interest
Week 11, Day 5,	Numerical Problems
Week 11, Day 6,	Numerical Problem : Pre Acquisition & Post Acquisition
Week 12, March 19 to March25	

Week 12, Day 1,	Numerical Problems
Week 12, Day 2, March 20	Numerical Problem : Shares of Subsidiary Acquired during the course of the year

Week 12, Day 3,	Numerical Problems
Week 12, Day 4,	Numerical Problem : Adjustment for unrealized Profit
Week 12, Day 5,	Holiday (Shaheedi Diwas)
Week 12, Day 6,	Numerical Problems: Elimination of mutual or inter-company owning
Week 12, Day 6,	

**Week 13, March 26 to April 1**

Week 13, Day 1,	Numerical Problems
Week 13, Day 2,	Doubt Class
Week 13, Day 3,	Numerical Problems : Debentures in Subsidiary companies
Week 13, Day 4,	Holiday (Mahavir Jayanti)
Week 13, Day 5,	Numerical Problems
Week 13, Day 6,	Numerical Problems : Preference Shares in the Subsidiary Companies

**Week 14, April 2 to April 8**

Week 14, Day 1, April 2	Numerical Problems related to dividend received from subsidiary company out of pre-acquisition profit
Week 14, Day 2,	Numerical Problems
Week 14, Day 3,	Numerical Problems : Interim dividend received from the subsidiary
Week 14, Day 4,	Numerical Problems
Week 14, Day 5,	Numerical Problems : Proposed dividend in the Balance Sheet
Week 14, Day 6,	Numerical Problems

**Week 15, April 9 to April 15**

Week 15, Day 1,	Numerical Problems : Revaluation of Asset
Week 15, Day 2,	Numerical Problems : Issue of Bonus Shares from Pre Acquisition Profit
Week 15, Day 3,	Numerical Problems : Issue of Bonus Shares from Post Acquisition
Week 15, Day 4,	Numerical Problems
Week 15, Day 5,	<b>Holiday (Vaisakhi)</b>
Week 15, Day 6,	<b>Holiday (Dr. B. R. Ambedkar's Jayanti)</b>

**Week 16, April 16 to April 22**

Week 16, Day 1,	Numerical Problems
Week 16, Day 2,	Financial Reporting : introduction
Week 16, Day 3,	<b>Holiday (Lord Parshu Ram Jayanti)</b>
Week 16, Day 4,	Numerical Problems
Week 16, Day 5,	Non-Banking Financial Companies : Introduction
Week 16, Day 6,	Merchant Bankers & Stock Brokers

**Week 17 April 23 to April 29**

Week 17, Day 1,	Assignment and test
Week 17, Day 2,	Revision
Week 17, Day 3,	Revision
Week 17, Day 4,	Revision
Week 17, Day 5,	Revision



Week 17, Day 6,	Revision
Week 18, Day 1,	Holiday

### Lesson Plan

**Name of the Teacher**                      **Dr. Namita**  
**Class**    **B.com Pass Course 4th Sem**  
**Name of Subject**                              **Banking and Banking Law**

Jan 6, Saturday	Nationalized Banks , Objectives of Nationalization
<b>Jan 8, 2018 to Jan 13, 2018 (Week 2)</b>	
Jan 8, Monday	Foreign Banks; Functions and present position of Foreign Banks
Jan 9, Tuesday	Introduction to NPA
Jan 10, Wednesday	Non Performing Assets ; Classification and trends of NPA in different Banks
Jan 11, Thursday	Causes of emergence of NPA and
Jan 12, Friday	Measure to tackle the problem of NPA
Jan 13, Saturday	Assignment and Test
<b>Jan 15, 2018 to Jan 20, 2018 (Week 3)</b>	
Jan 15, Monday	Credit Creation; assumptions of credit creation
Jan 16, Tuesday	Process of credit creation
Jan 17, Wednesday	Limitation of credit creation
Jan 18, Thursday	Possibility of credit creation
Jan 19, Friday	Test
Jan 20, Saturday	Presentations
<b>Jan 22, 2018 to Jan 27, 2018 (Week 4)</b>	
Jan 22, Monday	Holiday (Basant Panchami)
Jan 23, Tuesday	Regional Rural Banks; structure
Jan 24, Wednesday	Functions of RRB,
Jan 25, Thursday	Performance and achievements
Jan 26, Friday	Holiday (Republic Day)
Jan 27, Saturday	Problems of RRB
<b>Jan 29, 2018 to Feb 3, 2018 (Week 5)</b>	
Jan 29, Monday	Suggestions for improvements,
Jan 30, Tuesday	Restructuring of RRB, recommendations of committee

Jan 31, Wednesday	Continue topic
Feb 1, Thursday	Cooperative Banks; organization of cooperative banks
Feb 2, Friday	Land Development Banks ; their working
Feb 3, Saturday	Importance of cooperative banks
<b>Feb 5, 2018 to Feb 10, 2018 (Week 6)</b>	
Feb 5, Monday	Causes of slow progress ; suggestions
Feb 6, Tuesday	Introduction of NABARD

Feb 7, Wednesday	Functions of NABARD
Feb 8, Thursday	Suggestions for improving NABARD
Feb 9, Friday	Assignment and Test
Feb 10, Saturday	Holiday (Maharshi Dayanand Saraswati Jayanti)

**Feb 12, 2018 to Feb 17, 2018 (Week 7)**

Feb 12, Monday	Reserve Bank of India , organization and functions
Feb 13, Tuesday	Holiday (Maha Shivratri)
Feb 14, Wednesday	Tools of RBI for credit control
Feb 15, Thursday	Achievements , Failure of RBI and Suggestions
Feb 16, Friday	Monetary policy its objectives
Feb 17, Saturday	Monetary policy and economic stabilization

**Feb 19, 2018 to Feb 24, 2018 (Week 8), chapter : Accounts of Banking Companies**

Feb 19, Monday	Critical evaluation of monetary policy
Feb 20, Tuesday	New monetary policy of RBI
Feb 21, Wednesday	Test
Feb 22, Thursday	Interest : Nominal And Real rate of Interest
Feb 23, Friday	Structure of rate of interest
Feb 24, Saturday	Theories of interest

**Feb 26, 2018 to Mar 3, 2018 (Week 9)**

Feb 26, Monday	Interest rate differentials – types and sources
Feb 27, Tuesday	Deregulation of interest rates
Feb 28, Wednesday	<b>Vacations</b>
Mar 1, Thursday	
Mar 2, Friday	
Mar 3, Saturday	

**Mar 5, 2018 to Mar 10, 2018 (Week 10)**

Mar 5, Monday	Banker; relationship between banker and customer
Mar 6, Tuesday	Obligation of banker
Mar 7, Wednesday	Banker's right
Mar 8, Thursday	Special types of customers
Mar 9, Friday	Presentations

Mar 10, Saturday	Assignment and Test
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**Mar 12, 2018 to Mar 17, 2018 (Week 11) chapter: Accounts of Holding Companies**

Mar 12, Monday	Negotiable instruments ; essential features
Mar 13, Tuesday	Kinds of negotiable instruments
Mar 14, Wednesday	Bill of exchange , characteristics, parties

Mar 15, Thursday	precautions of writing B/R
Mar 16, Friday	Kinds of bills of exchange
Mar 17, Saturday	Cheque ; Introduction , payment and crossing of a cheque
<b>Mar 19, 2018 to Mar 24, 2018 (Week 12)</b>	
Mar 19, Monday	Types of crossing
Mar 20, Tuesday	Inland and Foreign instruments
Mar 21, Wednesday	Holder of negotiable instruments
Mar 22, Thursday	Privileges of holder in Due Course
Mar 23, Friday	Holiday (Shaheedi Diwas)
Mar 24, Saturday	Assignment and Test
<b>Mar 26, 2018 to Mar 31, 2018 (Week 13) week 13</b>	
Mar 26, Monday	Parties of negotiable instruments
Mar 27, Tuesday	Capacity of parties
Mar 28, Wednesday	Liabilities of parties
Mar 29, Thursday	Holiday (Mahavir Jayanti)
Mar 30, Friday	Discharge of liabilities of parties
Mar 31, Saturday	Negotiable instruments without consideration
<b>Apr 2, 2018 to Apr 7, 2018 (Week 14)</b>	
Apr 2, Monday	Hundi ; characteristics , types of Hundis
Apr 3, Tuesday	Negotiation of instruments obtained by unlawful means
Apr 4, Wednesday	Endorsement of negotiable instruments
Apr 5, Thursday	Essential of valid endorsement
Apr 6, Friday	Kinds of endorsement
Apr 7, Saturday	Presentations
<b>Apr 9, 2018 to Apr 14, 2018 (Week 15)</b>	
Apr 9, Monday	Introduction of Negotiation
Apr 10, Tuesday	Legal provisions regarding Endorsement
Apr 11, Wednesday	General rules regarding forms of endorsement
Apr 12, Thursday	Continue previous topic
Apr 13, Friday	<b>Holiday (Vaisakhi)</b>
Apr 14, Saturday	<b>Holiday (Dr. B. R. Ambedkar's Jayanti)</b>
<b>Apr 16, 2018 to Apr 21, 2018 (Week 16)</b>	
Apr 16, Monday	regular forms of Endorsement
Apr 17, Tuesday	Kinds of Endorsement.
Apr 18, Wednesday	<b>Holiday (Lord Parshu Ram Jayanti)</b>
Apr 19, Thursday	Introduction of Assignment
Apr 20, Friday	Difference between negotiation and assignment
Apr 21, Saturday	Assignment and test
<b>Apr 23, 2018 to Apr 28, 2018 (Week 17)</b>	
Apr 23, Monday	Revision of syllabus

Apr 24, Tuesday	Revision of syllabus
Apr 25, Wednesday	Revision of syllabus
Apr 26, Thursday	Revision of syllabus
Apr 27, Friday	Revision of syllabus
Apr 28, Saturday	Revision of syllabus
<b>Apr 30, 2018 to May 5, 2018 (Week 18)</b>	
Apr 30, Monday	Holiday